

St Keyne Parish Council

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Date: Tuesday 11 September 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chair), Min Toms, Charles Boney. Jane Page, Kevin Shovelton

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 5

The public meeting commenced at 19.30 and finished at 21.00

Minutes | 11 September 2018

77/2018 Chair's Welcome & Housekeeping

78/2018 Public Participation

Councillors received a presentation by Mr Geoff Pratt on proposals for new play equipment that the council may purchase for Jubilee Park. Mr Pratt suggested a range of equipment that he asked the parish council to consider purchasing, and passed over quotations he had received from one potential supplier. Councillors agreed that the scheme appeared worthwhile and thanked Mr Pratt for his trouble in preparing the presentation. A further discussion and vote followed under Item 86A below.

A resident brought back the issue of the parish council providing a space where dogs could be exercised freely. Councillors were open to the suggestion that there may be provision within Jubilee Park or that it might be possible to acquire an extra piece of land that could be set aside for that purpose. Cllr Page raised the issue of dog mess and its disposal in and around the parish's open spaces, and suggested that the council may have to consider the purchase of an additional bin ~~and amend the current contract for collection~~¹. The parish council will be conducting a survey on attitudes towards this matter throughout October. See Item 86A below.

79/2018 Apologies

Apologies received from Cllrs Carlyon and Dorling.

80/2018 Declarations of interest

Cllr Boney declared an interest in Item 85B (Footpaths). No other declarations were made or dispensations requested.

81/2018 Minutes of the public meeting

It was RESOLVED to accept the minutes of the meetings held on 10 July 2018 and 28 August 2018 as a true and fair record. Proposed Cllr Page. Seconded Cllr Boney. All agreed.

82/2018 Matters arising from the minutes

19 Ground clearance at South West Water pathway

Cllr Shovelton and volunteers have almost completed clearance of the pathway down to Jubilee Park. Once this has been completed, ongoing maintenance will be passed to the parish council's regular contractor.

¹ This was removed at the public meeting held on 9 October 2018.

63C Fly tipping near village hall

Clerk reported that the debris has now been cleared away, and reminded councillors that any further incidents are best reported online via the Cornwall Council website that can be reached here: www.cornwall.gov.uk/report-it. A copy of the links is posted on the front page of the parish council's website.

64A Play equipment for Jubilee Gardens
See Item 86A below.

56 Overhanging trees

The Chair reported that she had written a piece for the parish magazine encouraging residents to maintain their hedges whilst Cormac had been writing to individual households. Councillors were content to allow Cornwall Council to pick up complaints about this matter. There have still been problems with residents parking their cars on the pavements.

ACTION Clerk to contact local police to invite their Mobile Police Station to visit the parish.

83/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received

C Planning applications approved by Cornwall Council. None Approved.

84/2018 Finance

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Boney. Seconded Cllr Toms. All agreed.

A Accounts

Payments Schedule		Sep 2018	Period	6
Date	Payee	Description	CQ	£
27/09/2018	John Hesketh	Salary	1127	£ 227.32
27/09/2018	HMRC	PAYE	1128	£ 56.60
All cheque payments today				£ 283.92

B Direct Bank Payment & Receipts.

Bank Payments Schedule		Sep 2018	Period	6
Date	Payee	Description	Pay	£
10/08/2018	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00

Bank Receipts Schedule		Sep 2018	Period	6
Date	Payer	Description		£
31/07/2018	Cornwall Council	Interest		£ 31.69
All bank receipts this period				£ 31.69

C Bank Reconciliation.

At the close of business on 31 August 2018, the council held £60,596.60 in its accounts. This now includes a reserve held by Cornwall Council which in the last month accrued interest of £31.69.

85/2018 Councillors' Reports

A Cllr Jane Page

Reported that the open spaces at Jubilee Park, Longlands and the Lawn Cemetery are in good order. However, the tar patch at Longlands has still not been removed by Cormac.

ACTION Clerk to follow up the acknowledgement made by Cormac on 31 July 2018.

B Footpaths & Open Spaces

Cllr Shovelton presented his report with recommendation on improving access to footpaths. This includes: more frequent grass cutting, better signage, repairs to gates and possibly negotiating variations in some public rights of way. The councillor will present more detailed proposals at the next meeting.

C Tree Wardens

Item carried forward to October 2018

D Cllr Charles Boney

Cllr Boney referred to the exchange of letters between the Police & Crime Commissioner and Sarah Mason of CALC. Councillors agreed that in the absence of a business case, it was impossible to comment on the economic benefits of the proposed merger. No information was available on what the short term costs of the merger would be, and there was an overall concern about the move away from localised policing to a more centralised model. Councillors were unanimous in their support for the point of view expressed by CALC in its letter to the PCC dated 6 August 2018.

ACTION Clerk to draft a response with Cllr Boney.

86/2018 Chair's Agenda Items

A Jubilee Park

The Chair welcomed the presentation that had been made earlier in the meeting, and asked that councillors support an in-principle decision to approve purchase of new play equipment. It was RESOLVED to allocate up to £10,000 from the council's reserves to cover the ground preparation, purchase and installation of new play equipment at Jubilee Park. Proposed Cllr Lewis. Seconded Cllr Page. All agreed. The parish council will also undertake a survey of residents to assess additional facilities that might be provided in the park. This will be launched at the Village Hall event on 22 September, and run for 4 weeks. First results will be presented to the public meeting on 13 November 2018.

ACTION Clerk to summarise the play equipment documents and presentation and include on the October public meeting agenda for final sign-off.

B Defibrillator

Cllrs Lewis and Toms agreed to continue daily monitoring of the new defibrillator.

Cllr Lewis left the meeting at 21.15 and Cllr Toms took the chair.

87/2018 Clerk's Administration

A Application for banking facilities

Cllrs Boney and Shovelton signed new banking mandates.

B Lawn Cemetery

Clerk presented a new working definition for 'local connection' in relation to the purchase of interment plots in the lawn cemetery. All agreed to accept the proposal.

C Data Protection Act 2018

It was RESOLVED to accept the draft Retentions Policy and Acceptable Use Policy in relation to the General Data Protection Regulation. Proposed Cllr Page. Seconded Cllr Boney. All agreed.

D Local Council Award Scheme

The Clerk introduced a report and explained the procedure for applying for Foundation Status under the Local Council Award Scheme. He explained that this would be a recognition of the quality of the Parish Council and a stepping stone to reaching higher levels of accreditation. It was RESOLVED to: 1. Approve the application for Foundation Level Status under the Local Council Award Scheme; 2. Confirm that the Council publishes on-line information that satisfies criteria 1-15; 3. Confirm that the Council believes that it meets criteria 16-23 of the Foundation Scheme. Proposed Cllr Boney. Seconded Cllr Page. All agreed.

88/2018 Date of next meeting.

9 October 2018 at St Keyne Village Hall

89/2018 End of meeting

The meeting closed at 21.30