

St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 9 October 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

To Parish Councillors

Cllr Sally Lewis Chair

Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms, Kevin Shovelton, Richard Dorling.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh
Clerk to the Council
3 October 2018

Please Note

Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE
01579-342437
clerk@stkeyneparishcouncil.org.uk

Agenda | 9 October 2018 7.30pm

90/2018 Chair's Welcome & Housekeeping

91/2018 Public Participation / Cornwall Council report, if available.

Members of the public are invited to speak to the meeting.

92/2018 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

93/2018 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

94/2018 Minutes of the public meeting

To approve the minutes of the meetings held on 11 September.

95/2018 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the previous public meeting.

- 19 Ground clearance at South West Water pathway (SL)
- 64A Play equipment for Jubilee Gardens (SL)
- 56 Mobile Police Station (Clerk)

96/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications.

Application: PA18/05325

Proposal: Conversion of a disused water mill to a single dwelling (amendments to application no. 07/01098/FUL).

Location: Lametton Mill St Keyne Liskeard Cornwall

Application: PA18/05326

Proposal: Listed building consent for the conversion of a disused water mill to a single dwelling (amendments to approved planning drawings (07/01100/LBC).

Location: Lametton Mill St Keyne Liskeard Cornwall

Application: PA18/08944

Proposal: To discharge planning obligations attached to planning application E2/97/00883/FUL

Location: Clemens Road St Keyne

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None Approved.

D Community Infrastructure Levy

Clerk will present a summary of the consultation on CIL and invite councillors to agree a response.

The survey and accompanying notes are published on the website

97/2018 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule		Oct 2018	Period	7
Date	Payee	Description	CQ	£
09/10/2018	Crystal Clear	Window cleaning	1129	£ 5.50
09/10/2018	PKF Littlejohn	Annual audit	1130	£ 240.00
09/10/2018	Zurich	Insurance premium	1131	£ 1,025.95
30/10/2018	HMRC	PAYE	1132	£ 56.60
30/10/2018	John Hesketh	Salary	1133	£ 227.32
09/10/2018	John Hesketh	Contribution to CiLCA training	1134	£ 125.00
All cheque payments today				£ 1,680.37

B Direct Bank Payment & Receipts.

Bank Payments Schedule		Oct 2018	Period	7
Date	Payee	Description	Pay	£
20/09/2018	Plusnet	Broadband	DD	£ 45.00
All bank payments this period				£ 45.00

Bank Receipts Schedule		Oct 2018	Period	7
Date	Payer	Description		£
01/09/2018	Cornwall Council	Interest		£ 35.01
10/09/2018	Cornwall Council	Precept & CTS		£ 6,548.33
13/09/2018	Cornwall Council	LMP maintenance		£ 71.69
25/09/2018	HG Stacey	Memorial		£ 120.00
All bank receipts this period				£ 6,775.03

C Bank Reconciliation.

This report may be viewed on the council's website

D Quarterly Financial Outturn July-September 2018

This report may be viewed on the council's website

98/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page

Maintenance report

Defibrillator training

B Footpaths & Open Spaces

Cllr Shovelton will present proposals for improving access to footpaths. Councillors will be asked to agree any actions and their associated expenditure.

This report may be viewed on the council's website

C Tree Wardens

Cllr Dorling will update the meeting on the tree wardens scheme.

99/2018 Chair's Agenda Items**A Jubilee Park**

Cllr Lewis will present a report with recommendations for improvements to the play area.

Councillors will be asked to agree any actions and their associated expenditure.

Report may be viewed on the council's website

B Community Emergency Plan

Chair will lead a short discussion to agree to a proposal to create a CEP.

Background note may be viewed on the council's website

100/2018 Clerk's Administration

A Application for banking facilities

Clerk will ask councillors to agree to include Cllr Dorling on the banking mandate.

B Data Protection Act 2018

Councillors will be asked to approve a Subject Access Request Policy and a Reporting Breaches Policy in relation to the General Data Protection Regulation.

Briefing note may be viewed on the council's website

C Jubilee Park Users Survey

Update on timetable for distribution of survey.

D Annual Governance & Accountability Return

Report received from auditors

101/2018 Date of next meeting.

13 November 2018 at St Keyne Village Hall

102/2018 End of meeting