

Parish of St Keyne

Annual Parish Meeting

Date: Tuesday 8 May 2018
Time: 7pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

Chair: Cllr Sally Lewis
Clerk: John Hesketh (Parish Clerk).

Members of the public: 6

The public meeting commenced at 19.00 and finished at 19.30

Minutes | 8 May 2018

Chair's Welcome & Housekeeping

The Chair of St Keyne Parish Council welcomes residents to the meeting, and explained that her annual report would set out the council's achievements for the past year. There would be time for questions from residents at the end of the meeting.

Annual Report 2017/18

(Full transcript is available from the council's website)

The Chair thanked her fellow councillors for their support during the past year, and welcomed Cllr Kevin Shovelton as the latest co-opted member, and John Hesketh as the new parish clerk.

Her key points were:

- Successfully addressed issues raised by the auditors in May 2017. All recommendations have been implemented. Full details available on the parish council's website.
- Small grants scheme is now able to award donations and contributions to local community groups. St Keyne Gardening Club have received £100 to meet the cost of new planting in Jubilee Park.
- Defibrillator will be installed at the village hall later this summer
- Website refreshed with details of all council meetings and the briefing reports that councillors use in their decision making.
- Thanks to Mr Crabb for his continued work maintaining the appearance of the grounds at Jubilee Park and Longlands. Thanks also to Cllr Jane Page for her work in making monthly safety checks.
- Parish Council now in a position to make application for Foundation Statues in the Local Council Awards Scheme. This would be an external validation of the progress the council has made in the last year, and recognition of its achievements in being well managed in its affairs.
- Introduction of new information on the website about facilities at the Lawn Cemetery.
- Looking ahead to improving access to the network of paths across the parish, and continued support for the Village Hall.

Issues from residents

- Thanks were made to the parish council for its financial support for the installation of higher speed broadband. The new system went live on 5 May, and is in the process of bedding in.
- Potholes on the road adjacent to Longlands have been reported to Cornwall Council: Cllr Phil Seeva is monitoring the situation and will follow up where necessary.

- Cllr Seeva was advised that notices of roadworks in the local area are inaccurate and causing delays to road users and residents. Will follow up with Cormac.

End of meeting

The Chair thanked everyone for attending the meeting which ended at 19.30

St Keyne Parish Council

Chair's Report – 8th May 2018

Firstly and foremost, thank you for coming.

Thank you to everyone who has made this year so successful, enjoyable and interesting. It has been a pleasure to work with my fellow councillors – Loveday Carlyon, Min Toms (who has also been the Vice Chair), Jane Page and Charlie Boney and to welcome Kevin Shovelton to our number. We have recently received an application from another parishioner who wishes to join us, and so, we could have a full complement of Councillors in the near future.

Special thanks have to go to our new Clerk, John Hesketh, who has been such a great help and source of information to us all.

We have been busy over the past twelve months.

We have now successfully addressed all the concerns about Governance raised by the internal and external auditors last year. Our full set of policies and procedures are on our much improved website along with copies of all our meeting papers and various reports.

Thanks to the careful management of funds over the past years we have had the pleasure of trying to find ways to spend a part of the balance held;

We have set up a small grant scheme – details are on our website www.stkeyneparishcouncil.org.uk – and have recently made a £100 grant to support of the Village Hall and they came along to our meeting in March to present their accounts and to talk about their plans for the future. We have also agreed to pay for improve broad band speeds to help them with their plans to support people who need to manage their affairs on line – we will watch this with interest in the future.

We have now signed a contract with the South West Ambulance Trust and the defibrillator should be installed in the next few months. They will be organising training which will be open to all and more details will be on our Parish Council noticeboard and the website when we have them

Another success is our new website – amongst other things it now has details of all our meetings, agendas and minutes, policies and procedures, how to apply for grants and information about the lawn cemetery. If you have looked at it you will see that as well as being easy to use it is very informative.

Jane has been inspecting the Recreation Ground at Longlands, Jubilee Play Park and the cemetery every week, making sure that all is safe, picking up litter and of course reporting back to the Council if anything needs maintenance or repair. Last month April we had the Annual Inspection of the play areas by RoSPA and have recently received their report (in full on the website). I'd like to thank Mr Crabb who cuts the grass around the Village and does much of our maintenance work for all his help in the past year.

The Gardening Club have been working with us and have received a small grant to plant some small trees and shrubs in Jubilee Park and will also, with the aid help from Councillor Seeva's Community Fund, be installing bird and bat boxes and perhaps a bug hotel. All this will greatly improve the amenity value of the park and in the next year we still hope to install some new play equipment.

We are now applying to the Local Council's Award Scheme This scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed by their peers, and to put in place the conditions for continued improvement.

Our Clerk has undertaken an enormous amount of work, and attended a seminar on our behalf to ensure that our Lawn Cemetery is run correctly and that our procedures for burials and interments are fit for purpose.

Councillors and the Clerk have attended the Liskeard Community Network meetings which are organised by Cornwall Council. They give us an opportunity to meet with other local Parish Councils, and the Liskeard and Looe Town Councils to find out what is happening in the area and across Cornwall.

We have had considerable support from Phil Seeva, who represents us on Cornwall Council.

In the next year we hope to continue this success. We are going to work to improve access to the Parish Paths and support for the Village Hall but are always be ready to listen to other ideas.

The Parish Council have arranged for Cormac to have the weeds sprayed on the roads in the Parish twice a year and we have joined the Local Maintenance Partnership to help us with the upkeep of the Parish Paths.

Thank you again for coming along tonight - tea and biscuits will be available at the end of this meeting, so I do hope you have to time to join us for a less formal chat. Please feel free to contact any of us if you think we might be able to help.