

St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 8 May 2018
Time: 7.30pm
Location: St Keyne Village Hall, St Keyne PL14 4RF

To Parish Councillors

Cllr Sally Lewis Chair
Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms

Members of the Parish Council are summoned to attend the Annual Parish Council meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh
Clerk to the Council
2 May 2018

Please Note
Members of the public will be permitted to speak for a period of 3 minutes.

Lambest Cottage | Menheniot | Cornwall PL14 3RE
01579-342437
clerk@stkeyneparishcouncil.org.uk

Agenda | 8 May 2018 7.30pm

41/2018 Chair's Welcome & Housekeeping

42/2018 Elections

Councillors will elect a Chair and Vice Chair for 2018/19

43/2018 Public Participation / Cornwall Council report, if available.

Members of the public are invited to speak to the meeting.

44/2018 Apologies

To receive apologies for non-attendance submitted by Parish Councillors.

45/2018 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

46/2018 Minutes of the public meeting

To approve the minutes of the meeting held on 10 April 2018.

47/2018 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 10 April 2018.

19 Ground clearance at Sandy Close (JH)

9C Deposit accounts with Cornwall Council (JH). See 48E below.

48/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – Information only.

49/2018 Finance

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule		May 2018	Period	2
Date	Payee	Description	CQ	£
08/05/2018	Playsafety Limited	Play area inspection	1094	£ 159.60
30/05/2018	John Hesketh	Salary	1095	£ 230.12
30/05/2018	HMRC	PAYE	1096	£ 53.80
08/05/2018	NALC	LCAS Registration	1097	£ 60.00
08/05/2018	SWAS	Defibrillator	1098	£ 2,160.00
08/05/2018	Sally Lewis	Printing expenses	1099	£ 15.00
08/05/2018	ICO	Registration fee	110	£ 35.00
All cheque payments today				£ 2,713.52

B Direct Bank Payment & Receipts.

Bank Payments Schedule		May 2018	Period	2
Date	Payee	Description	Pay	£
25/04/2018	Plusnet	Broadband	DD	£ 23.40
All bank payments this period				£ 23.40

C Bank Reconciliation.
Report previously published

D Councillors will be asked to approve the Council's Annual Return 31 March 2018 and receive a commentary from the auditor.

Section 1 The Annual Governance Statement

Section 2 The Accounting Statement

E Reserve Deposits with Cornwall Council

Clerk will present a proposal from Cornwall Council and ask councillors to agree to deposit surplus funds with the unitary council (report previously published)

50/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page

Maintenance report and update after RoSPA inspection (report previously published)

B Footpaths & Open Spaces

Councillors will discuss proposals to increase the range of footpath maintenance within the parish.

51/2018 Chair's Agenda Items

A General Data Protection Regulations

Chair will ask the Clerk to update the meeting with progress to date and ask councillors to agree to register voluntarily with the Information Commissioners Office.

B Local Council Award Scheme

Chair will ask Clerk to update councillors with progress towards registration and submission of application.

52/2018 Date of next meeting.

12 June 2018 at St Keyne Village Hall

53/2018 Closed Session

Councillors will interview Mr Richard Dorling for a vacant parish councillor post.

54/2018 End of meeting