

# St Keyne Parish Council

www.stkeyneparishcouncil.org.uk

Date: Tuesday 10 April 2018  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

## To Parish Councillors

Cllr Sally Lewis Chair  
Cllrs Charles Boney, Loveday Carlyon, Jane Page, Jessamine Toms

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



John Hesketh  
Clerk to the Council  
4 April 2018

Please Note  
Members of the public will be permitted to speak for a period of 3 minutes.

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clerk@stkeyneparishcouncil.org.uk

# Agenda | 10 April 2018 7.30pm

## **27/2018 Chair's Welcome & Housekeeping**

## **28/2018 Public Participation / Cornwall Council report, if available.**

Members of the public are invited to speak to the meeting.

## **29/2018 Apologies**

To receive apologies for non-attendance submitted by Parish Councillors.

## **30/2018 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

## **31/2018 Minutes of the public meeting**

To approve the minutes of the meeting held on 13 March 2018.

## **32/2018 Matters arising from the minutes**

The Parish Council will consider any matters arising from the minutes of the public meeting held on 13 March 2018.

15/2018 Upgrade Village Hall Broadband package (SL). Councillors will be asked to approve an additional payment to fund an upgrade to the current broadband contract up to May 2019.

16 Defibrillator (JH)

19 Ground clearance at Sandy Close (JH)

9C Deposit accounts with Cornwall Council (JH)

## **33/2018 Correspondence Received**

Email from Poppy Crichton of St Neot concerning recent thefts in her parish.

## **34/2018 Planning Matters**

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – Information only.

## **35/2018 Finance**

The Parish Council will consider the authorisation of payment of the following accounts.

A Accounts

Payments Schedule		Mar 2018	Period	12
Date	Payee	Description	CQ	£
10/04/2018	Francis Carne Associates	Stickers	1094	£ 14.12
10/04/2018	Crystal Clear	Window cleaning	1095	£ 5.50
10/04/2018	Cornwall ALC	Annual Membership	1096	£ 216.01
30/04/2018	John Hesketh	Salary	1097	£ 217.24
30/04/2018	HMRC	PAYE	1098	£ 54.20
All cheque payments today				£ 507.07

B Direct Bank Payment & Receipts.

C Bank Reconciliation.  
Report previously published

### 36/2018 Councillors' Reports

Topical items that may be raised by councillors not requiring formal decision.

A Cllr Jane Page  
Maintenance report

B Footpaths & Open Spaces  
Councillors will discuss proposals to increase the range of footpath maintenance within the parish.

### 37/2018 Chair's Agenda Items

A Standing Orders  
Councillors will be asked to agree to adopt a new set of Standing Orders (reports previously published)

B Community Emergency Plan  
Councillors will be asked to agree to develop a CEP, and discuss a draft timetable for completion (report previously published)

C General Data Protection Regulations  
Chair will lead a short discussion on the briefing note previously published by the parish clerk outlining the scope of work required for compliance with the new GDPR.

D Burial Fees for Children  
Clerk will update councillors on government proposals to waive child burial fees.

E Annual Governance & Accountability Return 2017-18  
Councillors will be asked to agree a limited assurance review for the financial year 2017/2018

### 38/2018 Date of next meeting.

8 May 2018 at St Keyne Village Hall

### 39/2018 Closed Session

Councillors will interview Mr Kevin Shovelton for a vacant parish councillor post.

### 40/2018 End of meeting