

# St Keyne Parish Council

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Date: Tuesday 13 February 2018  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chairman), Charles Boney, Jane Page, Loveday Carlyon.

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 1

The public meeting commenced at 19.30 and finished at 21.25

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## Minutes | 13 February 2018

### 01/2018 Chair's Welcome & Housekeeping

### 02/2018 Public Participation / Cornwall Council report, if available.

There was no participation from the public.

### 03/2018 Apologies

Received from Cllr Toms and Cllr Seeva.

### 04/2018 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda. None declared.

Dispensations. None requested.

### 05/2018 Minutes of the public meeting

It was RESOLVED to approve the minutes of the meeting held on 9 January 2018. Proposed Cllr Page. Seconded Cllr Boney. All agreed.

### 06/2018 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 9 January 2018.

Item 16	Information on new defibrillator Clerk presented a summary of set up and ongoing costs from three potential suppliers (South West Ambulance Service; Physio Control; Heartsafe). Councillors examined the financial costs but asked for more information on service and training. ACTION Clerk to contact parishes of Duloe, St Germans and Liskeard to ask for their experiences of operating defibrillator schemes. Report back in March 2018.
Item 19	South West Water. Chair reported that some of the undergrowth surrounding the pumping station had been removed, but had been told by SWW that the remaining growth was not on their land. ACTION Clerk to check with Land Registry and a local resident to determine

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	ownership of the remaining plot.
Item 65A	Repainting of benches at Longlands and Jubilee Park. Cllr Page has received a quotation from Rob Craig of £150. It was RESOLVED to accept the quotation. Proposed Cllr Page. Seconded Cllr Boney. All agreed.
Item 66C	Lawn Cemetery briefing. Clerk has been booked on a SLCC training programme on cemetery management taking place on 7 March 2018. Paper records for the lawn cemetery are now up to date, and enquiries about its facilities are being managed as they arrive. Cllr Page reported that the bench in the lawn cemetery will be temporarily moved to the church to dry out before being repainted by volunteers.

### 07/2018 Correspondence Received

Letter from Cruse Bereavement Care asking for donation. Councillors discussed the letter and agreed that the council's grants policy would not permit them to make an award at this stage. However, they did agree to clarify the current grant conditions to allow for out-of-parish applications to be considered before the end of the financial year, subject to their being funds remaining in the budget. Proposed Cllr Page. Seconded Cllr Lewis. All agreed. ACTION Clerk to write to Cruse to explain and add explanatory note grant frequently asked questions.

### 08/2018 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.

B Planning application received after agenda published. None received.

C Planning applications approved by Cornwall Council. None approved.

### 09/2018 Finance

It was RESOLVED to agree the authorisation of payment of the following accounts. Proposed Cllr Boney. Seconded Cllr Carlyon. All agreed.

#### A Accounts

Payments Schedule		Feb 2018	Period	11
Date	Payee	Description	CQ	£
13/02/2018	Western Web	Web support	1083	£ 80.40
28/02/2018	John Hesketh	Salary	1084	£ 217.24
28/02/2018	HMRC	PAYE & NIC	1085	£ 54.20
13/02/2018	PE & SW Clemens	Longland Rent	1086	£ 500.00
All cheque payments today				£ 851.84

#### B Direct Bank Payment & Receipts.

Bank Payments Schedule		Feb 2018	Period	11
Date	Payee	Description	Pay	£
11/12/2017	Plusnet	Broadband	DD	£ 23.40
11/01/2018	Plusnet	Broadband	DD	£ 23.40
All bank payments this period				£ 46.80
Bank Receipts Schedule		Feb 2018	Period	11
Date	Payer	Description		£
11/01/2018	HG Stacey	Memorial fee		£ 120.00
All bank receipts this period				£ 120.00

**C Bank Reconciliation.**

At the close of business on 31 January 2018, the council held £54,146.01 in current account and £7,781.45 on deposit. Councillors asked clerk to consider alternative accounts to deposit surplus funds. ACTION Clerk to investigate deposit accounts and online banking.

**10/2018 Councillors' Reports**

Topical items that may be raised by councillors not requiring formal decision.

**A Cllr Jane Page**

Maintenance report that a pathway in Jubilee Park had become mossy, remedied by the application of coarse salt. Longlands seating: quote accepted to repair and repaint. Report now published on parish website.

**B Open Spaces**

Chair reported that the resident who had previously led a group that was planning to purchase new play equipment for Jubilee Park is planning to move away from the area, and that this was a project that the parish council might usefully pick up. The Garden Club was planning to meet up with the council to agree which areas would be planted out in April/May following their successful grant application. ACTION Clerk to check on the Garden Club's Community Chest application.

**11/2018 Chair's Agenda Items**

**A** Chair led a discussion on the briefing note that proposed a reserves policy for 2018/19. It was RESOLVED to accept the recommendations for a contingency fund and earmarked reserves. Proposed Cllr Lewis. Seconded Cllr Boney. All agreed.

Councillors also discussed proposals for the projects listed in the briefing note and agreed to adopt them as actions for 2018/19. ACTION Clerk to work with councillors to cost out the projects and agree a timescale for completion before March 2019.

Cllr Lewis asked councillors to consider ways in which the village hall could be supported financially in meeting their running and maintenance costs. It was RESOLVED to set up a budget of £5,000 for the village hall that would pay the management committee £1,000 each February for five years. Proposed Cllr Lewis. Seconded Cllr Boney. All agreed. Approval of the funding would be made after receipt of a satisfactory financial report from the committee. Establishing this budget will not prevent the village hall committee from making any separate funding application to the parish council.

**B** Councillors discussed proposed changes to Cornwall Council's charging policies for adult social care, and agreed to make individual representations direct themselves.

**12/2018 Date of next meeting.**

13 March 2018 at St Keyne Village Hall

**13/2018 End of meeting**

**21.25**