

## Minutes | 11 October 2023

Time: 7.30pm

Location: Trewidland Village Hall PL14 4ST

**Present:** Cllrs Kevin Shovelton (Chair), Angela Woodman, Jonathan Ellis, Mark Featherston; Sarah Whiting, Patricia Hopwood. There was one member of the public present. Also, present Cornwall Cllrs Jane Pascoe; Armand Toms. Parish Clerk John Hesketh.

### 108/2023 Chair's Welcome & Housekeeping

### 109/2023 Apologies

Received from Cllrs Lindsey Ellis, Blackwell and Cook.

### 110/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

### 111/2023 Public Participation

Cornwall Cllr Armand Toms reported that: he had met with representatives from Cornwall Council's road safety team to discuss problems with the A38 and had included concerns about the B3252 and Bylane End (see Item 117A below); Devon & Cornwall Police have recruited additional officers for the county, but numbers still do not match previous levels; a recent exercise with traffic surveillance cameras at Tideford and Carkeel have identified 3,000 drivers committing offences; has raised further concerns with NHS Cornwall about lack of capacity at Derriford and Treliiske Hospitals. Cllr Jane Pascoe reported that: the consultation on Tamar Crossings tolls was current and encouraged councillors to respond before 29 October. The public library in Liskeard had reopened on 30 September; the Liskeard & District Prime Stock Show would take place in the Old Cattle Market, Liskeard on 28 October; the next Community Area Partnership would take place via video link on 5 December; street lighting in St Keyne had now been dimmed during nighttime hours.

Mhairi Mackie attended to update councillors on progress with the Dobwalls & Trewidland Neighbourhood Development Plan, that: the independent examiner has assessed and commented on the draft plan; two policies have been deleted and others have been reworked for clarity; referendum for adoption is still expected in January 2024.

*For more information, search online for 'Dobwalls NDP'.*

### 112/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 13 September 2023. Proposed Cllr Woodman. Seconded Cllr Whiting. All agreed.

### 113/2023 Matters Arising

A Update on presentation from Mr Martin Cluer on environmental matters (Item 100A)  
Chair is arranging to meet with the Chair of Menheniot Parish Council to discuss its own environmental group, and has written to the headteacher of Trewidland Primary School offering to support their green initiatives.

B St Keyne Village Hall solar panels (Item 102F)

Clerk confirms that the parish council is able to purchase discrete parts of the installation and reclaim VAT where charged, and has written to the VH Committee to explain this. Cllr Pascoe has not yet received an application to the Community Capacity Fund.

*Action: Clerk to contact VH Committee and ask for a progress report on their project .*

**C Noticeboard for Lawn Cemetery (Item 103C)**

The board has been delivered and Chair will make arrangements for its installation

*Action: Clerk to issue purchase order and print new posters*

**114/2023 Correspondence**

**A** Email from Sally Lewis thanking councillors their donation to the lawn cemetery (Item 102C)

Received and noted. Councillors thanked Mrs Lewis for planting out the shrubs by the entrance to the cemetery.

**B** Notice of review of polling districts and polling places

Councillors agreed that the current arrangements are satisfactory and will support their continuance.

*Action: Clerk to respond to the review with a letter of support*

**115/2023 Planning**

**A** To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised. None received.

**B** Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

**C** Planning decisions made by Cornwall Council.

PA23/00680 Approved

Proposed vehicular access and construction of storage building

Storage Building Adj To Landeast Bridge St Keyne Cornwall PL14 4SH

PA23/06469 S52/S106 and discharge of condition apps

Proposal Submission of details to discharge conditions 3 and 4 of decision notice PA23/03519 dated 04.07.23

Location Lean Park Farm Horningtops Liskeard Cornwall PL14 3QD

**116/2023 Finance**

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Whiting. Seconded Cllr Jonathan Ellis. All agreed. Cllr Shovelton will authorise online payments.

**A Direct Bank Payments**

Date	Payee	Description	Pay	£
16/10/2023	KBS Depot	Trewidland VH Noticeboard		£ 559.20
16/10/2023	BDO LLP	Annual audit		£ 252.00
16/10/2023	Dobwalls PC	Footpath maintenance		£ 323.54
23/10/2023	HMRC	PAYE		£ 74.00
23/10/2023	Salary	Clerk		£ 295.46
Total				£ 1,504.20

**B** Bank Reconciliation.

At the close of business on 30 September 2023, the parish council held £49,920.84 in its accounts.

**C** Outturn Q2 (July-September)

Received and noted.

**D** Request for a donation from Cornwall Air Ambulance

Councillors received the request and **Resolved** to make a donation of £100. Proposed Cllr Shovelton. Seconded Cllr Featherston. All agreed.

*Action: Clerk to acknowledge donation and make bank transfer.*

### **117/2023 Chair's Report**

A Recent accident on B3252

Chair has written to the Highways Manager of Cornwall Council to log his concerns, and note the proposals made to Sheryl Murray MP for South east Cornwall, that: CC will set up a speed monitoring survey; advises the parish council to liaise with Vision Zero to develop a speed awareness campaign; suggests a site meeting with parish councillors. The Chair has replied positively to CC supporting the proposals and will suggest locations where speeding vehicles are a particular problem.

B Footpaths

Cllr Jonathan Ellis has purchased and installed replacement gate for the damaged one on footpath 607/19/1 between Lowertown Farm and Lake. The Chair thanked him for his work, and noted that footpath signage and an additional gate is still missing from Lake Road.

*Action: Clerk to refund expenses and follow up signage request with Cornwall Council.*

### **118/2023 Councillors Reports**

A Cllr Hopwood

Presented her proposal to the meeting and explained that: a council Facebook page was simple and free to set up; had the potential to distribute information to a wider audience than the parish noticeboard and website; posting of notices would be restricted to the administrators (Cllr Hopwood and the Clerk); public comments and responses would not be supported on the site but there would be telephone, email and messenger links available. It was **Resolved** to set up a Facebook page for an initial 12 month period, after which it would be reviewed. Proposed Cllr Shovelton. Seconded Cllr Whiting. All agreed.

*Action: Clerk to liaise with Cllr Hopwood to set up and populate the page, and survey councillors for content they do not wish to support.*

### **119/2023 Clerk's Report**

A Annual Governance & Audit Report

Reported that the annual audit had been accepted by BDO LLP and notices posted inviting residents to examine the approved documents.

### **120/2023 Date of next meeting**

A 8 November 2023 7.30pm St Keyne Village Hall

### **121/2023 End of meeting 21.00**

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