

Minutes | 12 July 2023

Time: 7.30pm

Location: Trewidland Village Hall PL14 4ST

Present: Cllrs Kevin Shovelton (Chair), Angela Woodman, Lindsey Ellis, Jonathan Ellis, Alex Blackwell, Mark Featherston; Sarah Whiting, Roger Cook. There were six members of the public present. Also, present Cornwall Cllrs Jane Pascoe; Armand Toms, PCSO Steve Edser. Parish Clerk John Hesketh.

82/2023 Chair's Welcome & Housekeeping

83/2023 Apologies

None received.

84/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

85/2023 Public Participation

PCSO Steve Edser reported that: reported crime across the parish continues to be low; he will be attending the drop-in coffee morning at St Keyne Parish Hall on Wednesday 16 August; he and representatives from Safer Liskeard are available on The Parade in Liskeard on the last Friday of every month from 10am to midday; throughout the summer months, extra police officers will be patrolling the centre of Liskeard and Looe between 5-10pm to monitor and manage anti-social behaviour (see contact details below).

Mhairi Mackie from Dobwalls & Trewidland Neighbourhood Development Plan reported that: the last draft plan was currently with the external examiner; initial comments from the examination were being reviewed; hopeful that a final report would from the examiner would be published in September.

Cornwall Cllr Jane Pascoe reported that: Cornwall Council is hoping that charges for DIY materials being deposited at waste and recycling centres will be abolished once primary legislation has been enacted; GWR is consulting on proposals to close its ticket offices, survey closes 25 July (search online for GWR consultation); the programme to switch off overnight street lighting is due to start shortly.

Cornwall Cllr Armand Toms reported that: ticket machines in CC managed car parks continue to cause problems for people attempting to purchase tickets; visitor numbers into the county are significantly lower than 2022; encourages residents to learn more about the geothermal plant at Redruth (search online for Geothermal Redruth).

86/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 14 June 2023. Proposed Cllr Lindsey Ellis. Seconded Cllr Featherston. All agreed.

87/2023 Matters Arising

A New maintenance contractor

Chair will review the costing received from a potential contractor for repairs in Jubilee Park. It was **Resolved** to proceed with the repair works. Proposed Cllr Blackwell. Seconded Cllr Whiting. All agreed.

Action: Clerk to liaise with Chair to agree scope of repair work and issue purchase order.

B Update on presentation from Mr Martin Cluer on environmental matters
Chair presented a draft flyer from Mr Cluer proposing a parish meeting that would encourage residents to engage and participate in environmental projects. Suggested that this might take place late September/early October.

Action: Clerk to check Mr Cluer's availability for these dates and make a provisional booking for the St Keyne Village Hall.

C Safeguarding Policy

The Chair presented the draft policy and a case study to demonstrate how it would work in practice. Councillors discussed the scope of the policy and agreed to adopt all its recommendations. Cllr Whiting volunteered to be the second Designated Person. It was **Resolved** to accept the policy. Proposed Cllr Jonathan Ellis. Seconded Cllr Woodman. All agreed.

Action: Clerk to enact the policy recommendations and arrange suitable training for councillors.

88/2023 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref PA23/00680

Proposal Proposed vehicular access and construction of storage building

Location Storage Building Adj To Landeast Bridge St Keyne Cornwall PL14 4SH

It was **Resolved** to support this application. Proposed Cllr Shovelton. Seconded Cllr Blackwell. All agreed. In making their decision, councillors noted that the exterior design could be modified to replace the proposed block rendering with timber cladding, and accepted the applicant's willingness to make the change.

B Any applications received by Cornwall Council by the time of the meeting. Information only.
Ref: PA23/04569

Location: Land Oppo Brendon Farm Trewidland St Keyne Liskeard Cornwall PL14 4SW

Proposal: Construction of agricultural workers dwelling and attached garage.

Because the date of the next public meeting is beyond the final date for consultation on this application, councillors agreed to discuss and agree a response by Zoom meeting.

Action: Clerk to set up a video meeting and publicise the event to residents and invite the applicant to attend.

C Planning decisions made by Cornwall Council.

PA23/03519 APPROVED

Location:- Lean Park Farm Horningtops Liskeard Cornwall PL14 3QD

Proposal Listed building consent for converting the first floor small bedroom into a family bathroom with a shower, basin and toilet and to fit a conservation style wall vent in the west elevation to service the new bathroom.

89/2023 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Blackwell. Seconded Cllr Whiting. All agreed. Cllr Whiting will authorise online payments. Payment to Dobwalls PC suspended pending clarification on extent of works.

A Direct Bank Payments

Date	Payee	Description	Pay	£
17/07/2023	Trewidland Village Hall	Venue hire		£ 99.00
17/07/2023	Duloe Carpentry	Cemetery gates		£ 2,500.00
17/07/2023	Dobwalls PC	Footpath maintenance		£ 323.54
17/07/2023	Cornwall Groundworks	Cemetery gates installation		£ 372.00
17/07/2023	Crystal Clear	Cleaning bus shelter		£ 19.80
24/07/2023	John Hesketh	Salary		£ 295.66
24/07/2023	HMRC	PAYE		£ 73.80
Total				£ 3,683.80

B Bank Reconciliation.

At the close of business on 30 June 2023, the parish council held £48,060.19 in its accounts.

C Outturn Q1 Apr-Jun 2023

Report received and noted

D Request from Trewidland Village Hall for replacement notice board.

Cllr Woodman spoke to support the proposal and reported that the village hall committee will choose a metal-framed board. The committee also requests that part funding be made available from Cllr Toms' Community Chest fund.

Action: Clerk to obtain quotes for the notice board, liaise with Cllr Toms and take further instructions from the village hall committee.

90/2023 Chair's Report

A Portfolio Roles 2023/24

The Chair called for volunteers to take on these additional responsibilities, and thanked them in advance for their support in the parish.

Portfolio	2023/24
Gateway Community Area Partnership	Kevin Shovelton & Mark Featherston
Maintenance	Kevin Shovelton
Community Emergency Plan	Kevin Shovelton & Lindsey Ellis
Scrutiny Committee	Chair; Vice Chair; Sarah Whiting
St Keyne Village Hall	Alex Blackwell
Trewidland Village Hall & noticeboard	Angela Woodman
Paths & Stiles	Jonathan Ellis, Roger Cook, Kevin Shovelton
Community Safety	ALL
Safeguarding Designated Person	Sarah Whiting
Payroll	Alex Blackwell
St Keyne Defibb check & notice board	Mark Featherston

B Footpaths

Chair presented an update on joined-up working with adjacent parishes to create a circular medium distance walking route that would link Liskeard and West Looe, via St Keyne. It was **Resolved** to continue supporting the Chair in this project, without any financial commitment. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. All agreed. It was further agreed to establish a Footpaths Working Group comprising councillors and residents to oversee access to and maintenance of footpaths and public rights of way across the parish.

Action: Clerk to email volunteers with Terms of Reference and facilitate an initial meeting.

C Lawn Cemetery

Chair proposed an official opening for the new cemetery gates for Saturday 22 July, and will invite former councillor Sally Lewis to mark the occasion. Will prepare proposals for a notice board that would be located by the cemetery entrance.

Action: Clerk to obtain quotations for the notice board

91/2023 Councillors' Reports

A Cllr Alex Blackwell

Maintenance. See item 87A above.

92/2023 Clerk's Report

A Cornwall Council have reported that no residents have called for a contested election, and the process to fill the vacancy in St Keyne ward is devolved to the parish council. Advertisements for the vacancy have been posted on the council's website and social media partners. This matter will be determined at the 13 September meeting.

93/2023 Date of next meeting

A 13 September 2023 7.30pm St Keyne Village Hall

Published: 17/7/23

Contact	PCSO Steve Edser 30173 Liskeard Neighbourhood Police
Team	CIOSNBMLLST@devonandcornwall.pnn.police.uk (public)
Office	Liskeard Police Station, Greenbank Road PL14 3DX
Emergency	999
Non emergency	101
Email	101@dc.police.uk
Dashcams	Search online for 'Operation Snap Cornwall'