

## Agenda 14 June 2023

Time: 7pm  
Location: St Keyne Village Hall PL14 4RF

### To Parish Councillors

Cllr Kevin Shovelton Chair

Cllrs Kevin Shovelton (Chair), Lindsey Ellis, Sarah Whiting, Angela Woodman, Jonathan Ellis, Alex Blackwell; Mark Featherston, Sally Lewis.

Members of the Parish Council are summoned to attend the parish council meeting to consider the items of business. If you would like this document or any reports in another format, please contact the Clerk's Office.



John Hesketh  
Clerk to the Council

### 67/2023 Chair's Welcome & Housekeeping

### 68/2023 Apologies

To receive apologies for non-attendance submitted by parish councillors.

### 69/2023 Declarations of interest

Parish Councillors will be asked to make any declarations of interest or request dispensations in respect of items on this agenda.

### 70/23 Closed Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

Councillors will interview a candidate for the remaining vacancy on the parish council: Pat Seipp, Roger Cook.

*This report previously circulated*

### The public section of this council meeting will begin at 7.30pm

### 71/2023 Public Participation

Members of the public are invited to address the Council. (15 minutes)

*Report from Cornwall Councillors Jane Pascoe and Armand Toms.*

### 72/2023 Minutes of meeting

Confirming minutes from 10 May 2023

**73/2023 Matters Arising**

- A Coronation pictures for village hall (Clerk)
- B New maintenance contractor (Clerk)
- C Highways Report on road safety issues (Clerk)
- D Update on presentation from Mr Martin Cluer on environmental matters (Chair)
- E Lawn Cemetery gate installation (Chair)
- F Replacement gate and stile (Clerk)

**74/2023 Correspondence**

- A Email from resident concerning residual matters from Dobwalls & Trewidland Parish Council
- B Response from Buckingham Palace following the death of HM Queen Elizabeth II  
*These reports may be viewed on the website*

**75/2023 Planning**

- A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Application PA23/03519

Proposal Listed building consent for converting the first floor small bedroom into a family bathroom with a shower, basin and toilet and to fit a conservation style wall vent in the west elevation to service the new bathroom

Application PA23/04147

Proposal Erection of an agricultural shed and solar panels

Location Lean Park Farm Horningtops Liskeard Cornwall

- B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

- C Planning decisions made by Cornwall Council. None made.

**76/2023 Finance**

The Parish Council will consider the authorisation of payment of the following accounts and ask for a volunteer to authorise bank payments.

- A Direct Bank Payments

Date	Payee	Description	Pay	£
19/06/2023	LIC Bookkeeping	Annual audit		£ 160.00
19/06/2023	SLCC	Annual subscription		£ 112.00
26/06/2023	John Hesketh	Salary		£ 295.66
26/06/2023	HMRC	PAYE		£ 73.80
Total				£ 481.46

- B Bank Reconciliation.  
*This report may be viewed on the council's website*

**77/2023 Chair's Report**

- A Portfolio Roles 2023/24  
*This report may be viewed on the council's website*

- B Safeguarding Policy  
Councillors will be asked to agree the adoption of a safeguarding statement and policy together with an action plan for implementation.  
*This report may be viewed on the council's website*

- C Community Area Partnership 6 June 2023  
Report back from first combined Liskeard & Looe/Cornwall Gateway CAP

**78/2023 Councillors' Reports**

A Cllr Alex Blackwell

Maintenance

**79/2023 Clerk's Report**

A Update on progress to fill the vacancy in St Keyne ward.

B Submission of Annual Governance Statement

**80/2023 Date of next meeting**

A 12 July 2023 7.30pm Trewidland Village Hall

**81/2023 End of meeting**

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