

Minutes | 10 May 2023

Time: 7.30pm

Location: Trewidland Village Hall PL14 4ST

Present: Cllrs Kevin Shovelton (Chair), Angela Woodman, Lindsey Ellis, Jonathan Ellis, Sally Lewis, Alex Blackwell, Mark Featherston; Sarah Whiting. There were four members of the public present. Also, present Cornwall Cllrs Jane Pascoe; Armand Toms, Parish Clerk John Hesketh.

54/2023 Chair's Welcome & Housekeeping

The Chair welcomed councillors, residents and visitors to the Annual Meeting of the Parish Council and outlined the order of business.

55/2022 Elections

The Chair invited parish councillors to propose a new Chair for the next year. Cllr Shovelton offered himself for the vacant position and was accepted. Cllr Shovelton proposed himself. Seconded Cllr Lindsey Ellis. It was **Resolved** to elect Cllr Kevin Shovelton as Chair. All agreed. Cllr Shovelton formally took the Chair for the meeting and invited nominations for Vice Chair. There being no proposals, the role will remain vacant.

56/2023 Public Participation

Cornwall Councillor Armand Toms reported that: attended a council meeting today and raised issues around road safety on the A38 and tolls over the Tamar Bridge; has spoken with the Chief Planning Officer for Cornwall Council and lobbied her to review their arrangements for enforcing unlawful planning projects and repealing the regulations around retrospective planning consent; asks that residents with concerns about pothole repairs should contact him directly (see contact box below). Cllr Jane Pascoe reported that: the new Community Area Partnership will meet next on 6 June 2023 at St Germans; asks councillors to consider nominating a representative to attend and vote at meetings; reminds the meeting about opportunities via the Good Growth Fund.

Mr Martin Cluer attended to explain his role working with the NHS in Cornwall to mitigate the impact of carbon emissions in the health sector. The aim is for the NHS to become carbon-neutral by 2040 and this may be progressed by adapting working practices and encouraging service users to make changes to their lifestyle, with the dual aim of improving health outcomes and managing climate change. He offered his support for any similar projects which the Parish Council might undertake in the Parish. Mr Cluer agreed to research successful projects taking place in similar sized communities to help inform the Parish Council about potential projects for St Keyne and Trewidland. The Chair asked councillors to consider how the Council might lead the way by launching a project in which residents could become involved

57/2023 Apologies

None received.

58/2023 Declarations of interest

No declarations of interest made, or dispensations requested.

59/2023 Minutes of meeting

It was **Resolved** to approve the minutes of the meeting held on 12 April 2023. Proposed Cllr Lewis. Seconded Cllr Blackwell. All agreed.

60/2023 Planning

Ref: PA23/02388

Proposal: First floor extension above existing kitchen and Single storey sun room to replace conservatory.

Location: West Trevillies Farm St Keyne Liskeard Cornwall

The applicant attended to explain the background to his application, that: the current conservatory was in poor repair and not usable; the family needed extra storage and living space. The Chair led a discussion to examine the material considerations that were relevant to this proposal, and noted that the proposal was not intrusive on the locality and the design and materials used were sympathetic to the existing structure. It was **Resolved** to support the application. Proposed Cllr Shovelton. Seconded Cllr Lewis. All agreed.

Ref: PA23/00002/NDP

Proposal: Dobwalls and Trewidland Neighbourhood Development Plan

Councillors noted the draft proposals that would impact on the ward of Trewidland and **Resolved** to support the application. Proposed Cllr Shovelton. Seconded Cllr Lindsey Ellis. All agreed.

B Any applications received by Cornwall Council by the time of the meeting. Information only. None received.

C Planning decisions made by Cornwall Council.

PA23/01132 Approved

Applicant: Jessica Moody

Location: West Trevillies Farm St Keyne Liskeard Cornwall PL14 4QW

Proposal: Provision of timber frame building for stabling and storage, all weather sand school and associated hardstanding for private equestrian use.

61/2023 Finance

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Lewis. Seconded Cllr Blackwell. All agreed. Cllr Whiting will authorise online payments.

A Direct Bank Payments

Date	Payee	Description	Pay	£
15/05/2023	RoSPA Play Safety	Annual inspection		£ 90.00
22/05/2023	John Hesketh	Salary		£ 295.66
22/05/2023	HMRC	PAYE		£ 73.80
Total				£ 369.46

B Bank Reconciliation.

At the close of business on 30 April 2023, the parish council held £49,005.56 in its accounts.

62/2023 Chair's Report

A It was **Resolved** that St Keyne & Trewidland Parish Council retains its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Featherston. Seconded Cllr Whiting. All agreed.

B Annual Governance & Accountability Return 2022/23

Section 1 The Annual Governance Statement

It was **Resolved** to accept the Annual Governance Statement as presented to the meeting.

Proposed Cllr Lewis. Seconded Cllr Jonathan Ellis. All agreed.

Section 2 The Accounting Statement

It was **Resolved** to accept the Accounting Statement. Proposed Cllr Woodman. Seconded Cllr Whiting. All agreed.

Action: Clerk to inform BDO Auditors and publish audit notice.

C Safeguarding Policy

Chair led a discussion around the draft policy and asked councillors to consider the topics raised and the questions posed. This will be a substantive item for the June meeting. Councillors are asked to respond to the draft by 6 June 2023.

Action: Clerk to add to June agenda.

D New gate for Lawn Cemetery
Will be completed and installed by the end of May.

E Report back on events to mark the Coronation of King Charles III 2023
The Chair congratulated everyone who had taken time out to organise events over the Bank Holiday weekend, and thanked residents who had attended and brought food to share to make this a real community event. Both village halls had been filled to capacity and decorated to mark the occasion. Councillors agreed that once all allocated souvenir mugs had been distributed and residents given a further two weeks to register to purchase, the remainder to Trewidland Primary School. They further agreed to purchase and donate a Coronation portrait of the new King and Queen to each hall's committee.

Action: Clerk to update guidance on mug availability and obtain costs of Coronation portraits.

63/2023 Councillors' Reports

A Cllr Alex Blackwell

In the recent inspection of the children's playground at Jubilee Park, RoSPA did not identify any major issues but some ongoing maintenance will be needed. Cllr Lindsey Ellis can recommend a contractor to carry out the work.

Action: Clerk to obtain details and brief the contractor.

B Cllr Mark Featherston
Reported that both landmark trees planted in November 2022 are thriving.

C Cllr Angela Woodman
Reported an enquiry from a Trewidland resident about encouraging greater use of a footpath in the village. Key to this would be the installation of two new gates (one stile and one kissing gate).

Action: Cllr Jonathan Ellis will discuss the proposal with adjacent landowners, and the Clerk will obtain costs from the Countryside Access Team.

D Cllrs Jonathan Ellis & Whiting
Reported that they had met with Cornwall Highways Manager on 27 April 2023 to discuss road safety concerns in the parish. The CHM explained that road markings were governed by national regulations and their application was determined by reports of accidents to the police. If residents can report near-misses and supply dashcam footage, this will build an evidence base to create a more accurate record of road safety (search online for Operation Snap). Confirmed that road markings at the Horngtops/Trewidland junction will be in red and cover the approach to the junction and the existing sign at Pensipple will be relocated to improve visibility.

Action: Clerk to contact Highways to expedite feedback from CHM.

64/2023 Clerk's Report

A Update on progress to fill the vacancy in St Keyne ward.

There have been two enquiries to fill the vacancy.

Action: Clerk to follow up with residents and mail out information and application notes.

65/2023 Date of next meeting

A 14 June 2023 7.30pm St Keyne Village Hall

66/2023 End of meeting 21.30

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