

## Minutes 11 May 2022

Time: 7.30pm  
Location: Trewidland Village Hall PL14 4ST

Present: Cllr Sally Lewis Chair; Cllrs Kevin Shovelton Vice Chair, Sarah Whiting, Angela Woodman, Jonathan Ellis, Lindsey Ellis, Mark Featherston, Peter Higgs.

There were 4 members of the public present.

Also, present Cornwall Cllrs Jane Pascoe and Armand Toms, Parish Clerk John Hesketh.

### **37/2022 Chair's Welcome & Housekeeping**

Chair welcomed residents and councillors to the annual meeting of the parish council and explained that the first item of business would be to elect a Chair & Vice Chair for the forthcoming year.

### **38/2022 Elections**

The Chair invited parish councillors to propose a new Chair for the next year. Cllr Shovelton offered himself for the vacant position and was accepted. Cllr Shovelton proposed himself. Seconded Cllr Lindsey Ellis. It was **Resolved** to elect Cllr Kevin Shovelton as Chair. All agreed.

Nominations for the post of Vice Chair were invited. Cllr Higgs offered himself for nomination.

Seconded Cllr Lewis. All agreed. It was **Resolved** to elect Cllr Peter Higgs as Vice Chair. All agreed.

### **39/2022 Public Participation**

Pat Earl reported that the Trewidland Village Hall had continued its programme of events throughout the 2021 lockdown, including the regular provision of a mobile Post Office each Monday.

Cornwall Councillor Jane Pascoe reported that: the Community Network Area would meet next via MS Teams on 6 June at 6pm and invited councillors to attend and support the bids for highway improvements previously agreed by councillors; work was continuing on the road leading into St Keyne from Liskeard and she had complained to Cornwall Council about the poor signage around the area and disruption being caused to residents; residents who were experiencing difficulty accessing CC services online (such as garden waste licences or blue badges) and may not be able to use the telephone service are asked to contact Cllr Pascoe direct (details below).

Cornwall Councillor Armand Toms reported that: the increase in deprivation and homelessness was disturbing and much of his workload was taken up with casework; the new council budget meant that tough decisions had been taken regarding Adult Social care and staff numbers; had provided information to the Clerk relating to second/holiday homes that may be helpful when commenting on planning decisions. He thanked the Chair and councillors for welcoming him into the new parish and complimented them on their work and community engagement.

### **40/2022 Apologies**

Apologies received from Cllr Alex Blackwell.

#### 41/2022      **Declarations of interest**

None declared and no dispensations requested.

#### 42/2022      **Minutes of meeting**

Noted that apologies had been received from Cllr Blackwell for the previous meeting, and minutes amended. It was **Resolved** to approve the minutes of the meeting held on 13 April 2022. Proposed Cllr Higgs. Seconded Cllr Whiting. All agreed.

#### 43/2022      **Matters arising**

A      Letter to Horningtops resident

Cllr Lewis has been in touch with the resident to discuss the problems of poor line-of-sight in the approach to the junction at Horningtops from Trewidland village. The owner of the house has agreed that he would allow some trimming of hedges and shrubs to improve visibility for road users on the B3252. Councillors agreed to make a site visit to assess the situation and report back to the June meeting with proposals. Concerns also raised about parking on the Trewidland approach (left hand side) which obscured visibility for drivers at the junction.

*Action: Cllrs Woodman and Jonathan Ellis will visit the site. Clerk to add item to June agenda and follow up parking with CC Highways..*

#### 44/2022      **Planning**

A      To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

Ref: PA22/03287

Proposal: Prior notification to create access track to farm building which is now cut off.

Location: Lowertown Farm Trewidland Liskeard Cornwall PL14 4ST

*For information only – the planning officer has determined that prior approval from planning officers was not required.*

B      Any applications received by Cornwall Council by the time of the meeting. Information only.  
None received.

C      Planning applications decided by Cornwall Council.  
No decisions made.

#### 45/2022      **Finance**

It was **Resolved** to approve the schedule and agree payment. Proposed Cllr Lewis. Seconded Cllr Higgs. All agreed. Cllr Whiting will authorise online payments.

A      Direct Bank Payment & Receipts

Date	Payee	Description	Pay	£
16/05/2022	RoSPA	Annual safety examination	OLB	£ 84.00
16/05/2022	WesternWeb Ltd	Cloud email accounts	OLB	£ 72.00
26/05/2022	John Hesketh	Salary	OLB	£ 269.50
26/05/2022	HMRC	PAYE	OLB	£ 67.20
Total				£ 492.70

#### **Bank Receipts Schedule**

Date	Payer	Description	£
11/04/2022	Cornwall Council	Precept & CTS	6367.74
30/04/2022	Cornwall Council	Interest	18.98
<b>All bank receipts this period</b>			<b>£ 6,386.72</b>

B Bank Reconciliation.

At the close of business on 30 April 2022, the parish council held £52,707.47 in its accounts.

C Outturn Q4 (Jan-Apr 2022) End of Year

*Councillors noted and accepted the report.*

#### **46/20221 Chair's Report**

A Defibrillator for Trewidland Village Hall

Cllr Lewis reported that the recent training held in St Keyne had been well attended and everyone found the session helpful. Clerk reported that the defibrillator had been ordered from South West Ambulance Trust and that once the invoice had been received and paid, delivery and installation could proceed.

*Action: Clerk to expedite invoice presentation and identify electrician to install.*

B Localism Act 2011 – General Power of Competence

It was **Resolved** that St Keyne & Trewidland Parish Council retains its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Lindsey Ellis. Seconded Cllr Lewis. All agreed.

C Councillors will be asked to approve an exemption from the limited assurance review, accept the Council's audit for the year ending 31 March 2021 and receive a commentary from the auditor.

It was **Resolved** to approve an exemption from the limited assurance review. Proposed Cllr Woodman. Seconded Cllr Jonathan Ellis. All agreed.

Section 1 The Annual Governance Statement

It was **Resolved** to accept the Annual Governance Statement as presented to the meeting. Proposed Cllr Whiting. Seconded Cllr Lindsey Ellis. All agreed.

Section 2 The Accounting Statement

It was **Resolved** to accept the Accounting Statement. Proposed Cllr Higgs. Seconded Cllr Featherston. All agreed.

*Action: Clerk to inform PKF Littlejohn and publish audit notice.*

#### **47/2022 Councillors' Reports**

A Cllr Alex Blackwell

Maintenance and RoSPA report: reported carried forward pending Cllr Blackwell's return.

B Cllr Kevin Shovelton

Lawn Cemetery: one tender had been received at the time of writing. Deadline for receipt of all tenders is 20 May. Clerk will present his report for decision at June 2022 meeting.

Paths & Stiles: has met with Cllr Lindsey Ellis to discuss the creating of a circular pathway through the parish and a request from a farmer who wishes to move a stile on his property.

*Action: Clerk to obtain guidance on stiles from Cornwall Council*

Emergency Plan: has met with Cllrs Higgs and Lewis to review plan after Storm Eunice. Have discussed options for managing in the event of extended power and water losses.

#### **48/2022 Date of next meeting**

A 8 June 2022, 7.30pm St Keyne Village Hall

#### **49/2022 End of meeting**

Prior to the end of the meeting, Cllr Lindsey Ellis proposed a vote of thanks to Cllr Sally Lewis for her leadership and good sense during her period in office as Chair of St Keyne Parish Council, and the first year of the new St Keyne & Trewidland Parish Council. Seconded Cllr Shovelton. All heartily agreed.

**Meeting closed 20.45**

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