

Date: Tuesday 12 February 2019  
Time: 7.30pm  
Location: St Keyne Village Hall, St Keyne PL14 4RF

Present: Cllrs Sally Lewis (Chair), Min Toms, Jane Page, Kevin Shovelton, Richard Dorling, Charles Boney

Also in Attendance: John Hesketh (Parish Clerk).

Members of the public: 7

The public meeting commenced at 19.30 and finished at 21.15

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## Minutes | 12 February 2019

### **15/2019 Chair's Welcome & Housekeeping**

### **16/2019 Public Participation**

Cornwall Councillor Phil Seeva presented his report: that Cornwall Council had agreed a climate emergency plan; he had opposed the increase in toll charges on the Tamar Bridge, but that the increase had been approved; cabinet will consider a tax increase of 3.99% on 13 February 2019; thanked Cllr Shovelton for leading the Jubilee Park Working Group.

### **17/2019 Apologies**

No apologies received.

### **18/2019 Declarations of interest**

No declarations were made or dispensations requested.

### **19/2019 Minutes of the public meeting**

It was RESOLVED to accept the minutes of the meetings held on 8 January 2019 as a true and fair record. Proposed Cllr Dorling. Seconded Cllr Toms. All agreed.

### **20/2019 Matters arising from the minutes**

113/2018A Tar deposits at Longlands

Clerk reported that Cormac had made good the patch at Longlands, and that no further action would be taken. However, Cllr Page was concerned that the ground may have been contaminated and asked that a letter be sent to record the council's concerns.

ACTION Clerk to send letter to Cormac

113/2018B Tree Inspections

Cllr Dorling has assessed the need for inspections in the parish, and concluded that only the trees at Jubilee Park would need to be examined. Inspection and reporting would need to be carried out by tree consultants.

ACTION Clerk to identify potential contractors and report back to March meeting.

### **21/2019 Correspondence**

A Cornwall Air Ambulance requesting donation

It was RESOLVED to make a donation of £50 to the CAA. Proposed Cllr Boney. Seconded Cllr Page. All agreed.

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01579-342437

clerk@stkeyneparishcouncil.org.uk

B Cornwall Council Electoral Services have given notice of a review of polling stations and voting arrangements, taking place in March.  
ACTION Clerk to add to March agenda

## 22/2019 Planning Matters

- A To agree the parish council's response to Cornwall Council consultations on new planning applications. None received.  
B Planning application received after agenda published. None received.  
C Planning applications approved by Cornwall Council. None Approved.  
D Planning applications refused by Cornwall Council. None refused.

## 23/2019 Finance

It was RESOLVED to agree authorisation of payment of the following accounts. Proposed Cllr Page. Secoded Cllr Toms. All agreed.

### A Accounts

Payments Schedule		Jan 2019	Period	10	
Date	Payee	Description	CQ	£	
12/02/2019	Western Web	Web management	1149	£	109.20
27/02/2019	HMRC	PAYE	1150	£	56.60
27/02/2019	John Hesketh	Salary	1151	£	227.32
All cheque payments today				£	393.12

### B Direct Bank Payment & Receipts.

Bank Payments Schedule		Jan 2019	Period	10	
Date	Payee	Description	Pay	£	
14/01/2019	Plusnet	Broadband	DD	£	45.00
All bank payments this period				£	45.00
Bank Receipts Schedule		Jan 2019	Period	10	
Date	Payer	Description		£	
31/01/2019	Cornwall Council	Interest		£	31.76
All bank receipts this period				£	31.76

### C Bank Reconciliation.

At the close of business on 31 January 2019, the council held £55,694.91 in its accounts.

### D Outturn October – December 2018 Q3

Clerk set out the principal transactions that had taken place in Quarter 3, and reported that there were no exceptional items to highlight. Full report available on the council's website.

## 24/2019 Councillors' Reports

### A Cllr Jane Page

Maintenance report: Longlands - see item 20/2019 above; Lawn Cemetery – all fine; Jubilee Park – more litter than usual but this may have been caused by wind blowing it in. The annual RoSPA inspection will take place in April. Chair asked in any councillors would like to participate in the Great British Spring Clean between 22 March and 23 April.

ACTION Clerk to circulate GBSC flyer

### B Cllr Shovelton

Cllr Shovelton is currently engaging with local landowners whose property includes public footpaths. Researching costs of new signage.

### C Cllr Richard Dorling

Councillors discussed a proposal to purchase a display stand for surplus fruit and vegetable sales in the village. The consensus was that a better solution would be to revive a former produce swap that used to be organised in the bar of the village hall.

ACTION Clerk to add to April agenda.

**25/2019 Chair's Agenda Items**

A Jubilee Park

Cllr Shovelton presented a verbal report on progress with improvements to the play equipment at Jubilee Park: consultations had taken place with residents about the final siting of the equipment, and a compromise had been agreed; final installation would be completed by Friday 15 February, in time for the half term holiday; fencing around the play area would be completed at a later date; feedback from residents and families had been supportive and encouraging. The Chair thanked Cllr Shovelton for his work in bringing this project through a five month planning, consultation and installation process. She also thanked Geoff Pratt and Simon O'Hara for their original idea and continued support throughout the project.

ACTION Clerk to follow up suggestions for a formal opening over the Easter weekend.

**26/2019 Clerk's Administration**

A Jubilee Park Improvements

Clerk presented a summary of the recent residents' survey, and highlighted key topics that included: low usage of the park compared to national usage; limited activities taking place by park users; allowing dogs in the park, with conditions, accepted by most people; dog mess is not a problem in the park but does affect other parts of the parish. The full report is available on the council's website: [www.stkeyneparishcouncil.org.uk/data/uploads/1024\\_906038374.pdf](http://www.stkeyneparishcouncil.org.uk/data/uploads/1024_906038374.pdf)

ACTION Chair will set up a meeting with residents to agree proposals for allowing dogs to have access to Jubilee Park.

B Casual Vacancy

Clerk has received an enquiry from a resident about being co-opted for the vacancy.

ACTION Clerk to follow up enquiry and invite resident to attend March meeting for interview.

**27/2019 Date of next meeting.**

12 March 2019 at St Keyne Village Hall.

**28/2019 End of meeting**

**21.15**